

NORTH CHELMSFORD WATER DISTRICT

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The Monthly Meeting of the Board of Water Commissioners of the North Chelmsford Water District was held on October 5, 2020 at the Washington Street Office. The meeting was convened at 6:05 p.m. with Commissioners Bruce Clark, David Irvine and Robert Leavitt, Treasurer Daysha Morell and Superintendent Bruce Harper present.

Commissioner Irvine made a motion to accept the minutes of the September 14, 2020 Monthly Meeting, seconded by Commissioner Clark; the vote was unanimous.

We had a telephone conference with Chenhong Lu and Katie Enright from North Star Real Estate in regards to the proposed development on Groton Road. Bruce Harper explained to them that their property at 250 Groton Road has an outstanding water bill for \$3,300.00. We discussed the fees for the new development with them and they will be calling us at our November 2, 2020 meeting.

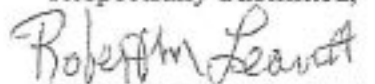
Bruce Harper said that Gene Silva retired effective October 1, 2020. Bruce would like to have John Daughraty promoted to foreman at a rate of \$39.00 per hour and that Joe Caron be promoted to permanent backhoe operator at a rate of \$33.50 per hour, both effective October 15, 2020. Commissioner Leavitt made a motion to approve both changes, seconded by Commissioner Irvine; the vote was unanimous.

Donna Holohan of 889 Wellman Ave. was with us by way of telephone conference in regards to her \$8,474.00 water bill that was caused by a broken pipe. She is dealing with her insurance company. She said she isn't sure if she will be moving back or selling the property, but she will keep in touch with Bruce Harper. Bruce Clark told her if she sells the bill can be paid then or if she does not sell she can make monthly payments.

Daysha Morell said that Paychex will be making a handbook for us at a cost of \$832.64 plus \$250.00 set up fee. Commissioner Leavitt made a motion to approve, seconded by Commissioner Irvine; the vote was unanimous.

Commissioner Irvine made a motion to adjourn at 7:50 p.m. seconded by Commissioner Clark; the vote was unanimous.

Respectfully Submitted,


Robert M. Leavitt, Clerk