

# **NORTH CHELMSFORD WATER DISTRICT**

**64 Washington St.**

**North Chelmsford, MA 01863-0655**

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The Monthly Meeting of the Board of Water Commissioners ("Board") of the North Chelmsford Water District ("District") was held on June 9, 2025, at the District's office. The meeting was convened at 4:04 p.m. with Commissioners Bruce Clark, Bob Leavitt, and David Irvine, Superintendent Paul Pires, Treasurer/Office Manager Daysha Morell, and Environmental Engineer Aurora Bas.

Commissioner Irvine served as Temporary Clerk.

Commissioner Irvine made a motion to accept the May 5, 2025, Meeting Minutes, seconded by Commissioner Clark. The vote was unanimously approved.

There were no legal or engineering invoices to sign.

Mr. Pires spoke about:

- Virgin vs. recycled carbon for replacement at the Water Treatment Plant (WTP) and the potential cost differential and efficacy of PFAS removal
- The Pilot Study should begin in September 2025 pending approval from the Massachusetts Department of Environmental Protection
- Hoping to be closer towards achieving lead-free community designation by next meeting
- The District plans to launch a newsletter within the next month to enhance communication and provide more educational information to customers (mainly about District projects/plans)
- The Collectors should be going up soon with My360 to follow (will use data from the Collectors)
  - My360 would allow customers to opt in to leak/high usage alerts
- One of the pieces of equipment used at the WTP lab is no longer being serviced by the company, but the company offered to do one last calibration service, so the District will have to upgrade in the near future

Ms. Morell spoke about:

- Revising the wording on water bills to try to better explain the usage tier system by which the bills are calculated
- Offering AutoPay as a new feature so that customers can automatically enroll in a payment plan for their bills and not worry about missing a payment (this information was conveyed via mail insert)
- Working with Lowell Five to get better interest rates
- Working on preparing for the Audit, which starts July 7, 2025

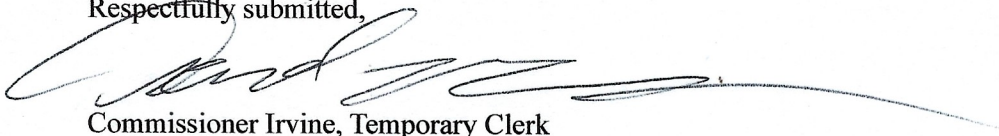
Commissioner Clark made a motion to let employees out at 11 a.m. for early dismissal on July 3, 2025, in honor of Independence Day, seconded by Commissioner Leavitt. The vote was unanimously approved.

Commissioner Irvine commended District employees for their hard work.

Our next meeting will be on August 4, 2025, at 4:00 PM.

Commissioner Clark made a motion to adjourn at 5:00 PM, seconded by Commissioner Irvine.

Respectfully submitted,



Commissioner Irvine, Temporary Clerk