

NORTH CHELMSFORD WATER DISTRICT

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The Monthly Meeting of the Board of Water Commissioners of the North Chelmsford Water District was held on November 12, 2024, at the District's office. The meeting was convened at 4:00 p.m. with Commissioners Bruce Clark and David Irvine, Superintendent Paul Pires, Treasurer/Office Manager Daysha Morell, Environmental Engineer Aurora Bas, Operator Joseph Caron, and Laura Stone of Marcum, LLP.

Commissioner Clark appointed Commissioner Irvine as Temporary Clerk.

Ms. Stone of Marcum, LLP reviewed the FY 23-24 Audit process and results with us and stated that she gave the District a "clean opinion", meaning that the District's Audit went well and no issues were found. Ms. Stone also advised that we should enact a policy to annually review our Capital Assets list to determine whether any items are obsolete or no longer in service. Ms. Stone also advised that she would provide the District with an engagement letter because our contract with Marcum, LLP is up for renewal.

Commissioner Clark, Commissioner Irvine, Mr. Pires, Ms. Morell, and Ms. Bas spoke about reviewing the contract thoroughly to ensure the requested work meets the District's needs.

Mr. Pires spoke about:

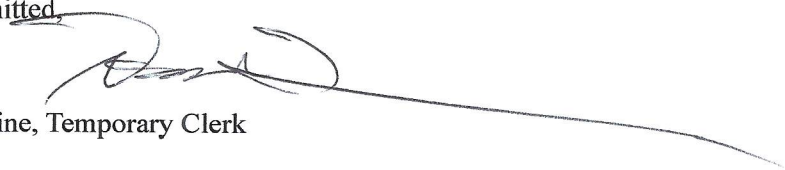
- Town of Chelmsford's response to the District pertaining to the ongoing PFAS contamination and remediation process
- Newly implemented safety measures
- The mock shutdown (on 11/14/2024) and the insertion of 2 isolation valves in the future (TBD) for the Middlesex St. Bridge repair project
- The status of the Chapter 40B Project at Marose Ave. and the District's opposition to the installation of a septic system at the location
- The Prop Study to determine the feasibility of installing collectors for improving meter reading (Mr. Pires advised that he would like to see if the coverage could be increased before proceeding)
- Repairing the hydrant at the corner of Western Ave. and Frank St. (no out-of-service hydrants in the system)
- Preparing the budget for FY 25-26
- Hiring another Operator to keep up with District needs
- 374 North Rd. appeal
- Replacing Filter Pump #2 at the Water Treatment Plant

Commissioner Clark made a motion to allow Mr. Pires to begin the job search process for a new Operator, seconded by Commissioner Irvine.

Our next meeting will be on December 2, 2024, at 4:00 p.m.

Commissioner Clark made a motion to adjourn at 5:17 p.m., seconded by Commissioner Irvine.

Respectfully submitted,


Commissioner Irvine, Temporary Clerk