

NORTH CHELMSFORD WATER DISTRICT

64 Washington St.

North Chelmsford, MA 01863-0655

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The Annual Meeting of the North Chelmsford Water District ("District") was held on March 24, 2025, at the District's office. The meeting was called to order at 5:02 PM by Commissioner Clark.

Commissioner Irvine served as Temporary Clerk.

ARTICLE 1:

Commissioner Irvine nominated Commissioner Clark as Moderator, seconded by Commissioner Leavitt; Commissioner Clark being the only nominee was elected unanimously.

ARTICLE 2:

Commissioner Clark made a motion to hear the reports of the Board of Water Commissioners and the Treasurer, seconded by Commissioner Irvine. The motion passed unanimously.

ARTICLE 3:

Commissioner Clark made a motion to appoint Aurora Bas as Clerk for the term of one year, seconded by Commissioner Irvine. The motion passed unanimously.

ARTICLE 4:

Commissioner Leavitt nominated Commissioner Clark for the position of Water Commissioner for the term of three years, seconded by Commissioner Irvine; Commissioner Clark being the only nominee was elected unanimously.

ARTICLE 5:

Commissioner Clark made a motion to see if the District will vote to raise and appropriate such sums of money as may be required to defray the District charges \$2,156,735.88 for the current fiscal year beginning July 1, 2025, seconded by Commissioner Irvine. The vote was unanimously approved.

ARTICLE 6:

Commissioner Irvine made a motion to authorize the Treasurer, with the approval of the Commissioners, to borrow in anticipation of revenue for the Fiscal Year beginning July 1, 2026, in accordance with the General Laws, Chapter 44, Section 17, seconded by Commissioner Leavitt. The vote was unanimously approved.

ARTICLE 7:

Commissioner Irvine made a motion to see if the District will vote to transfer from Surplus Revenue the sum of \$100,000 (One Hundred Thousand Dollars) to the Water Tower(s) Maintenance Fund, seconded by Commissioner Leavitt. The vote was unanimously approved.

ARTICLE 8:

Commissioner Irvine made a motion to see if the District will vote to transfer from Surplus Revenue the sum of \$250,000 (Two Hundred Fifty Thousand Dollars) to the OPEB Trust Fund, seconded by Commissioner Leavitt. The vote was unanimously approved.

ARTICLE 9:

Commissioner Irvine made a motion to see if the District will vote to transfer from Surplus Revenue the sum of \$200,000 (Two Hundred Thousand Dollars) to the Residential Water Meter Account, seconded by Commissioner Leavitt. The vote was unanimously approved.

ARTICLE 10:

Commissioner Irvine made a motion to see if the District will vote to transfer from Surplus Revenue the sum of \$100,000 (One Hundred Thousand Dollars) to the Treatment Plant Maintenance Fund, seconded by Commissioner Clark. The vote was unanimously approved.

ARTICLE 11:

Commissioner Irvine made a motion to see if the District will vote to transfer from Surplus Revenue the sum of \$40,000 (Forty Thousand Dollars) to the Per- and Polyfluoroalkyl Substances (PFAS) Account, seconded by Commissioner Clark. The vote was unanimously approved.

ARTICLE 12:

Commissioner Irvine made a motion to see if the District will vote to transfer from Surplus Revenue the sum of \$200,000 (Two Hundred Thousand Dollars) to the Truck Account, seconded by Commissioner Leavitt. The vote was unanimously approved.

ARTICLE 13:

Commissioner Irvine made a motion to see if the District will vote to transfer from Surplus Revenue the sum of \$10,000 (Ten Thousand Dollars) to the Retiree Buy Back Fund, seconded by Commissioner Leavitt. The vote was unanimously approved.

ARTICLE 14:

Commissioner Irvine made a motion to see if the District will vote to transfer from Surplus Revenue the sum of \$80,000 (Eighty Thousand Dollars) to the Meter Reading Data Collection System and Maintenance Fund, seconded by Commissioner Clark. The vote was unanimously approved.

ARTICLE 15:

Commissioner Irvine made a motion to see if the District will vote to change the time of the Annual Meeting from 5:00 PM to 4:00 PM, seconded by Commissioner Leavitt. The vote was unanimously approved.

Commissioner Irvine made a motion to adjourn at 5:17 PM, seconded by Commissioner Clark.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Dane M. Irvine', with a long horizontal flourish extending to the right.

Commissioner Irvine, Temporary Clerk