

# **NORTH CHELMSFORD WATER DISTRICT**

P.O. Box #655

North Chelmsford, MA 01863-0655

Tel. (978) 251-3931 Fax. (978) 251-1181

The Monthly Meeting of the Board of Water Commissioners of the North Chelmsford Water District was held on April 5, 2021 at the Washington Street Office. The meeting was convened at 4:05 p.m. with Commissioners Bruce Clark, David Irvine and Robert Leavitt and Superintendent Bruce Harper present.

Commissioner Irvine made a motion to accept the minutes of the March 1, 2021 Monthly Meeting, seconded by Commissioner Clark; the vote was unanimous.

Commissioner Leavitt made a motion to pay the legal bill from Barry Bachrach in the amount of \$486.00, seconded by Commissioner Irvine; the vote was unanimous.

We discussed the Groton Road Project of Wenlan Lu, Bruce Harper said she would like more of a discount of about \$50,000.00 more. We already gave her a discount of more than \$100,000.00 in November. Commissioner Irvine made a motion to keep the original discount and not to add to it, seconded by Commissioner Clark; the vote was unanimous.

Reorganize;

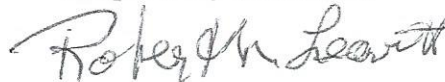
Commissioner Irvine made a motion to have Commissioner Clark serve as Chairman, seconded by Commissioner Leavitt; the vote was unanimous.

Commissioner Leavitt recommended that at our next Meeting we discuss Town Fee's such as Hydrants and Antennae.

Our next Meeting will be May 3, 2021 at 4:00 p.m.

Commissioner Leavitt made a motion to adjourn at 5:00 p.m. seconded by Commissioner Irvine; the vote was unanimous.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "Robert M. Leavitt", written in a cursive style.

Robert M. Leavitt, Clerk

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The Annual Meeting of the North Chelmsford Water District was held on March 22, 2021 at the Washington Street Office. The meeting was called to order at 7:05 p.m. by Commissioner Leavitt

## **ARTICLE 1;**

Linda Leavitt nominated Daysha Morell as Moderator, seconded by David Irvine, Daysha Morell being the only nominee was elected unanimously.

## **ARTICLE 2;**

Francis Miskell moved to accept the reports of the Board of Water Commissioners and the Treasurer, seconded by Linda Leavitt, the motion passed unanimously.

## **ARTICLE 3;**

David Irvine nominated Robert Leavitt for the position of Clerk, seconded by Leeann Harper; the vote was unanimous.

## **ARTICLE 4;**

David Irvine moved to waive the ballot vote for the position of Commissioner because Robert Leavitt was the only person to return legal papers, seconded by Brian Harper, the vote was unanimous. Robert Leavitt being the only candidate was elected unanimously.

## **ARTICLE 5;**

Linda Leavitt moved to see if the District will vote to raise and appropriate such sums of money as may be required to defray the District charges (\$1,658,250.00 for the budget and \$577,310.63 for the Bond Debt) for the current fiscal year beginning July 1, 2021 seconded by Brian Harper; the vote was unanimous.

## **ARTICLE 6;**

David Irvin moved to see if the District will vote to authorize the Treasurer, with the approval of the Commissioners, to borrow in anticipation of revenue for the fiscal year beginning July 1, 2021 in accordance with the General Laws, Chapter 44, Section 17, seconded by Francis Miskell; the vote was unanimous.

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## **ARTICLE 7;**

Robert Leavitt moved to see if the District will vote to transfer from Surplus Revenue the sum of \$196,602.00 (One Hundred and Ninety-Six Thousand, Six Hundred and Two Dollars) to the Water Tower Maintenance Fund, seconded by Brian Harper; the vote was unanimous.

## **ARTICLE 8;**

Linda Leavitt moved to see if the District will vote to transfer from Surplus Revenue the sum of \$33,000.00 (Thirty Three Thousand Dollars) to the OPEB Trust Fund, seconded by Brian Harper the vote was unanimous.

## **ARTICLE 9;**

Francis Miskell moved to see if the District will vote to transfer from Surplus Revenue the sum of \$50,000.00 (Fifty Thousand Dollars) to the Residential Water Meter Account, seconded by David Irvine ; the vote was unanimous.

## **ARTICLE 10;**

David Irvine moved to see if the District will vote to transfer from Surplus Revenue the sum of \$50,000.00 (Fifty Thousand Dollars) to the Treatment Plant Maintenance Fund seconded by Brian Harper; the vote was unanimous.

## **ARTICLE 11;**

Linda Leavitt moved to see if the District will vote to transfer from Surplus Revenue the sum of \$28,000.00 ( Twenty Eight Thousand Dollars) to the Water Treatment Plant for SCADA System upgrade including computers, IFix Software, Win911 Paging Software and Report Pac for 64Bit System, seconded by Francis Miskell; the vote was unanimous.

## **ARTICLE 12;**

David Irvine moved to see if the District will vote to transfer from Surplus Revenue the sum of \$50,000.00 (Fifty Thousand Dollars) to the new Truck Account to replace the One Ton Truck #3 seconded by Brian Harper; the vote was unanimous.



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## **ARTICLE 13;**

Robert Leavitt moved to see if the District will vote to amend Article 11 from the 2018 Annual Meeting to read as follows;

To see if the District will vote to accept the provisions of the Massachusetts General Law, Chapter 30B, Section 9A, so that the District shall pay 100 percent the premium cost payable by full-time employees and retired employees for the group life insurance up to \$15,000.00 (Fifteen Thousand Dollars) and 100 percent the premium cost for group dental insurance for full time employees and retired employees including spouse. The District shall pay 80 percent the premium cost payable by full time and retired employees including spouse for group general or blanket hospital, surgical, medical, and other Health insurance including group Vision Care, seconded by Francis Miskell; the vote was unanimous.

## **ARTICLE 14;**

Brian Harper made a motion to see if the District will vote to transfer the sum of \$20,000.00 (Twenty Thousand Dollars) to the Per and Poly-Fluoroalkyl Substances (PFAS) account seconded by Linda Leavitt; the vote was unanimous.

## **ARTICLE 15;**

David Irvine moved to see if the District will vote to require all retirees, their spouses and dependents who are enrolled in Medicare Part A at no cost to the retiree, their spouse, or dependents, or eligible for coverage thereunder at no cost to a retiree, their spouse or dependent be required to enroll in a Medicare Health benefit plan offered by the District, the District shall pay 80 percent of the supplement premium cost payable by retirees, seconded by Robert Leavitt; the vote was unanimous.

Dmade a motion to adjourn at 7:25 p.m. seconded by David Irvine; the vote was unanimous.

Respectfully Submitted



Robert M. Leavitt, Clerk